

# Student Center Immunization Compliance

## Overview

As a student at Indiana University, **if you are enrolled in any class that meets on campus**, you must complete the current immunization compliance requirements before you enroll **for your second semester**. This will NOT affect registration for your current semester or an upcoming semester for which you are already registered.

To comply, you will need to provide dates and proof of immunization OR documents as to why you could NOT be immunized **before your next registration**. A summary of the process is listed below:

1. Provide dates and upload supporting documentation of immunizations for the following diseases:
  - a. measles (requires two immunizations which will need to be uploaded separately, usually received as MMR)
  - b. rubella (German measles, usually received as MMR)
  - c. mumps (usually received as MMR)
  - d. tetanus-diphtheria-acellular pertussis (Tdap)
  - e. varicella (requires two immunizations which will need to be uploaded separately)

If applicable, you may instead provide one of the following pieces of documentation:

- physician's written statement of immunity due to having had the infection
  - statement of contraindication to a vaccine (accompanied by a physician's statement)
  - a lab titer test documenting immunity
  - a signed statement of religious exemption
2. Provide an electronic signature by acknowledging the [risks associated with meningococcal disease](#).
  3. International students must also provide signed medical documentation that they have been tested for tuberculosis in the United States, the date the test was performed, and the results of the test, or submit to a test shortly after arrival. If you are submitting documentation, you will be able to use an electronic file upload when completing your immunization compliance data. US Citizens, Naturalized Citizens, and Permanent Residents are exempt from the tuberculosis requirement.

Students access their individual Immunization record via a task in One.IU or by going to the Student Center > Personal Information > Immunization.

Students are notified via e-mail when they are required to complete their immunization compliance.

All students will have a link in the Student Center to view immunization information and requirements. Students will be able to update/enter their immunization information after they have been term activated.

Students who are not yet eligible to update their immunization information will receive this message:

### Your Immunizations

No immunization information is available to update at this time. Please check back after the start of your first term. You may be required to provide immunization data after you have started attending classes.

# Student Center Immunization Compliance

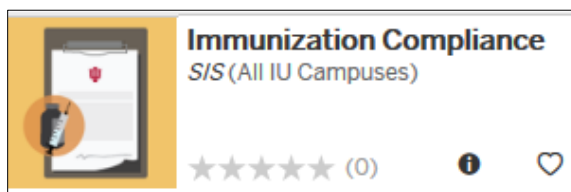
Students who do not provide the required immunization data will be prevented from registering for the semester or session following their first semester. Eligible to enroll means the student is term activated or already enrolled.

## Steps

### Student Access for U.S. Citizens Who are Eligible to Enroll and Have Been Immunized for all Diseases

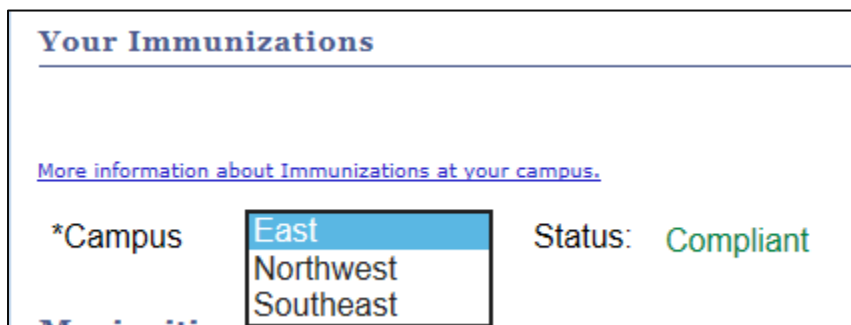
If you are eligible to enroll, you can access the Immunization Compliance Form via One.IU.

1. Navigate to <https://one.iu.edu>.
2. Using the One.IU search bar, type “*immunization*” and press **ENTER**.
3. Click on the **Immunization Compliance** task.



If you are not currently signed in, a prompt will display to enter your **Username** and **Passphrase**.

4. You will see a dropdown on the immunization page listing all campuses where you are eligible to enroll or already enrolled.



**NOTE:** Students compliant on any non-Bloomington campus are automatically compliant on all other non-Bloomington campuses. However, moving from a non-Bloomington campus to the Bloomington campus or from the Bloomington campus to any other campus may trigger additional immunization requirements based on IU policy at the time of enrollment.

5. If you have been immunized and are a U.S. Citizen, you must provide the dates you were immunized and upload documentation that supports the dates entered for each disease and

# Student Center Immunization Compliance

acknowledge the risk of meningitis. Hovering over or clicking the name of each disease will provide additional information. The date requirements for each disease will be enforced and you will receive an error message if an invalid date is entered. Your supporting documentation must be reviewed and approved by an IU Administrator before you are considered compliant. You will receive an email once all documents have been approved.

- a. If you are a U.S. Citizen, you are exempt from the Tuberculosis requirement.

### Your Immunizations

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[More information about Immunizations](#)

\*Campus  Status: **Not Compliant**

Please provide the dates you received the required immunizations below AND upload your supporting documentation as required by IU Policy. You are not considered compliant until your dates and supporting documentation have been verified by a university administrator.

<a href="#">Measles Dose 1 (MMR)</a>	<input type="text"/>	<input type="text"/>
<a href="#">Measles Dose 2 (MMR)</a>	<input type="text"/>	<input type="text"/>
<a href="#">Mumps (MMR)</a>	<input type="text"/>	<input type="text"/>
<a href="#">Rubella (MMR)</a>	<input type="text"/>	<input type="text"/>
<a href="#">Tuberculosis</a>	U.S. Citizen-1Perm,2Nat,3Res	
<a href="#">Tdap</a>	<input type="text"/>	<input type="text"/>
<a href="#">Varicella Dose 1</a>	<input type="text"/>	<input type="text"/>
<a href="#">Varicella Dose 2</a>	<input type="text"/>	<input type="text"/>

[Meningitis](#)

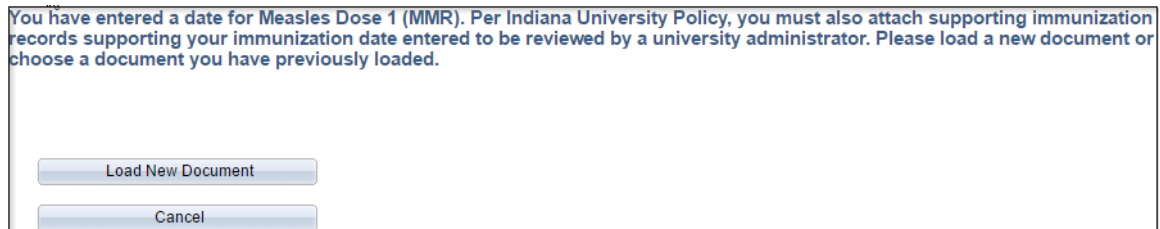
While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the Risks Associated with Meningococcal Disease as well as the benefits of vaccination.

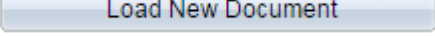
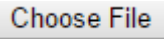
[Risks Associated with Meningococcal Disease](#)

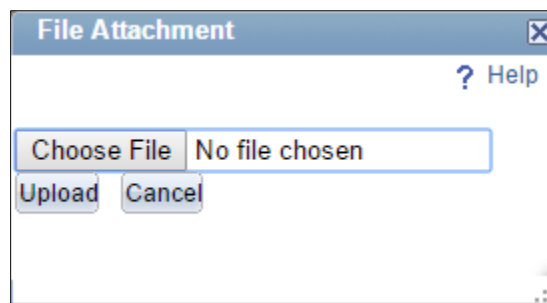
**Additional Information Provided by IU Administrator**

# Student Center Immunization Compliance

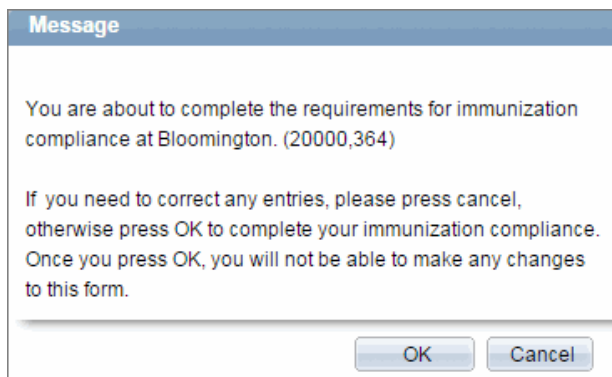
6. Upon entering the date you were immunized and pressing enter, a pop-up page will prompt you to upload a document.

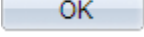


7. Click  and another pop-up will prompt you to choose a file. Click  to select a file from your computer to upload.



8. After uploading one document, you will have the option to apply that same document to other immunizations after entering dates for those immunizations.
9. Repeat steps 6-8 until you have entered dates and uploaded your supporting documentation for all required immunizations.
10. Upon entering all required dates, uploading all supporting documents, and acknowledging the meningitis risk, you will receive a message that you are about to complete the requirements and cannot change any information that has already been entered.



11. Upon clicking , the **Status** (at the top of the page) will change to **In-Review**, and the fields will be unavailable to update.

# Student Center Immunization Compliance

Your documents will then be reviewed for accuracy by an IU Administrator.

- a. Once your documents have been approved, you will receive an email message stating that your documents have been approved.
- b. If, however, one of your documents is not acceptable, you will receive an email stating that one or more of your documents has been disapproved and you will need to review your immunization page. There is a section at the bottom of the page where an IU Administrator may have left you more specific instructions or comments as to why your document was disapproved. This section is labeled "Additional Information Provided by IU Administrator." This is a read only note; you will not be able comment back from this page.

### Your Immunizations

[More information about Immunizations](#)

\*Campus  Status: **In Review**


Please provide the dates you received the required immunizations below AND upload your supporting documentation as required by IU Policy. You are not considered compliant until your dates and supporting documentation have been verified by a university administrator.

<a href="#">Measles Dose 1 (MMR)</a>	<input type="text" value="07/21/2000"/>	Immunization Date Entered	<b>In Review</b>	<a href="#">Your_Immunization_Document.pdf</a>
<a href="#">Measles Dose 2 (MMR)</a>	<input type="text" value="10/15/2000"/>	Immunization Date Entered	<b>In Review</b>	<a href="#">Your_Immunization_Document.pdf</a>
<a href="#">Mumps (MMR)</a>	<input type="text" value="07/21/2000"/>	Immunization Date Entered	<b>In Review</b>	<a href="#">Your_Immunization_Document.pdf</a>
<a href="#">Rubella (MMR)</a>	<input type="text" value="07/21/2000"/>	Immunization Date Entered	<b>In Review</b>	<a href="#">Your_Immunization_Document.pdf</a>
<b>Tuberculosis</b>		U.S. Citizen-1Perm,2Nat,3Res		
<a href="#">Tdap</a>	<input type="text" value="09/23/2015"/>	Immunization Date Entered	<b>In Review</b>	<a href="#">Your_Immunization_Document.pdf</a>
<a href="#">Varicella Dose 1</a>	<input type="text" value="07/21/2000"/>	Immunization Date Entered	<b>In Review</b>	<a href="#">Your_Immunization_Document.pdf</a>
<a href="#">Varicella Dose 2</a>	<input type="text" value="10/15/2000"/>	Immunization Date Entered	<b>In Review</b>	<a href="#">Your_Immunization_Document.pdf</a>

### Meningitis

While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the Risks Associated with Meningococcal Disease as well as the benefits of vaccination.

[Risks Associated with Meningococcal Disease](#)

Additional Information Provided by IU Administrator 

Once all documents have been approved, the **Status** will change to **Compliant** and the R10 hold will be removed immediately from your record. You will receive an email notification when documents are approved or disapproved. You have now fulfilled the immunization requirements and can register for classes.

# Student Center Immunization Compliance

**Your Immunizations**

[More information about Immunizations](#)

\*Campus:  Status: **Compliant**

Please provide the dates you received the required immunizations below AND upload your supporting documentation as required by IU Policy. You are not considered compliant until your dates and supporting documentation have been verified by a university administrator.

<a href="#">Measles Dose 1 (MMR)</a>	<input type="text" value="07/21/2000"/>	Immunization Date Entered	Approved	<a href="#">Your Immunization Document.pdf</a>
<a href="#">Measles Dose 2 (MMR)</a>	<input type="text" value="10/15/2000"/>	Immunization Date Entered	Approved	<a href="#">Your Immunization Document.pdf</a>
<a href="#">Mumps (MMR)</a>	<input type="text" value="07/21/2000"/>	Immunization Date Entered	Approved	<a href="#">Your Immunization Document.pdf</a>
<a href="#">Rubella (MMR)</a>	<input type="text" value="07/21/2000"/>	Immunization Date Entered	Approved	<a href="#">Your Immunization Document.pdf</a>
<a href="#">Tuberculosis</a>		U.S. Citizen-1Perm,2Nat,3Res		
<a href="#">Tdap</a>	<input type="text" value="09/23/2015"/>	Immunization Date Entered	Approved	<a href="#">Your Immunization Document.pdf</a>
<a href="#">Varicella Dose 1</a>	<input type="text" value="07/21/2000"/>	Immunization Date Entered	Approved	<a href="#">Your Immunization Document.pdf</a>
<a href="#">Varicella Dose 2</a>	<input type="text" value="10/15/2000"/>	Immunization Date Entered	Approved	<a href="#">Your Immunization Document.pdf</a>

**Meningitis**

While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the Risks Associated with Meningococcal Disease as well as the benefits of vaccination.

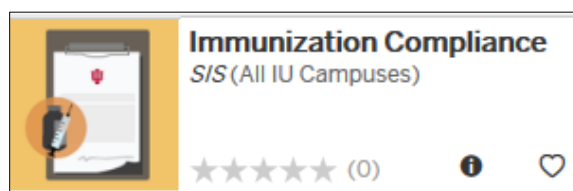
[Risks Associated with Meningococcal Disease](#)

Additional Information Provided by IU Administrator

## Student Access for Students Who are Eligible to Enroll and Have Not Been Immunized for all Diseases or are Not U.S. Citizens

If you are eligible to enroll, you can access the Immunization Compliance Form via One.IU.

1. Navigate to <https://one.iu.edu>.
2. Using the One.IU search bar, type "immunization" and press **ENTER**.
3. Click on the **Immunization Compliance** task.



# Student Center Immunization Compliance

If you are not currently signed in, a prompt will display to enter your **Username** and **Passphrase**.

4. You will see a dropdown on the immunization page listing all campuses where you are eligible to enroll or already enrolled.

**Your Immunizations**

[More information about Immunizations at your campus.](#)

\*Campus: **East** (dropdown menu open showing Northwest, Southeast) Status: **Compliant**

**NOTE:** Students compliant on any non-Bloomington campus are automatically compliant on all other non-Bloomington campuses. However, moving from a non-Bloomington campus to the Bloomington campus or from the Bloomington campus to any other campus, may trigger additional immunization requirements based on IU policy at the time of enrollment.

You must provide both the date you were immunized, and upload documentation that supports the dates entered for each disease or select the applicable exemption. If you are an international student, you are also required to upload medical documentation providing results from a US test for tuberculosis. You may contact your campus Health Center (if applicable) or local health care facility to schedule a tuberculosis test upon arrival on campus. All supporting documentation must be reviewed and approved by an IU Administrator before you are considered compliant. You will receive an email once all documents have been approved.

5. To upload a document, select the reason for the documentation from the drop down menu.

**Your Immunizations**

[More information about Immunizations](#)

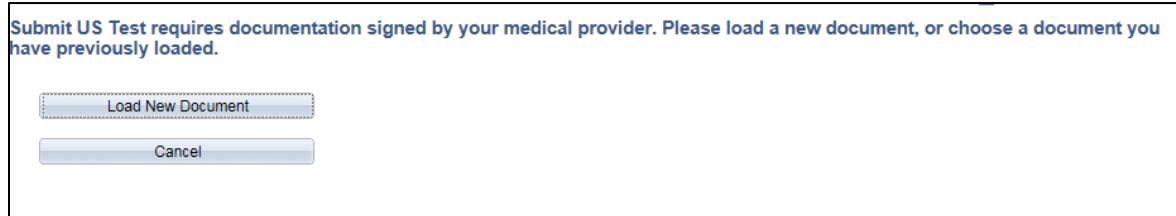
\*Campus: **Bloomington** Status: **Not Compliant**

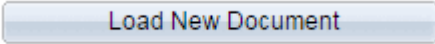
Please provide the dates you received the required immunizations below AND upload your supporting documentation as required by IU Policy. You are not considered compliant until your dates and supporting documentation have been verified by a university administrator.

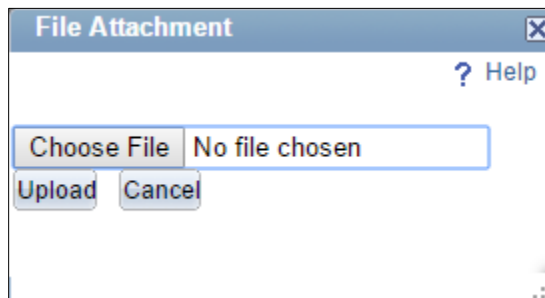
<a href="#">Measles Dose 1 (MMR)</a>	<input type="text" value="02/01/2001"/>	Immunization Date Entered	In Review	<a href="#">Your Immunization Document.pdf</a>
<a href="#">Measles Dose 2 (MMR)</a>	<input type="text" value="03/01/2001"/>	Immunization Date Entered	In Review	<a href="#">Your Immunization Document.pdf</a>
<a href="#">Mumps (MMR)</a>	<input type="text" value="02/01/2001"/>	Immunization Date Entered	In Review	<a href="#">Your Immunization Document.pdf</a>
<a href="#">Rubella (MMR)</a>	<input type="text" value="02/01/2001"/>	Immunization Date Entered	In Review	<a href="#">Your Immunization Document.pdf</a>
<a href="#">Tuberculosis</a>	<input type="text" value="Submit US Test"/>			<a href="#">Please provide documentation</a>

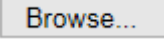
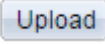
# Student Center Immunization Compliance

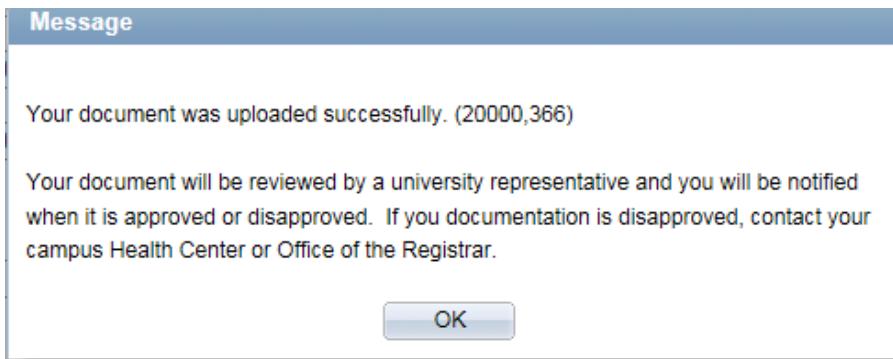
- A pop up page will prompt you to upload a document.

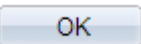


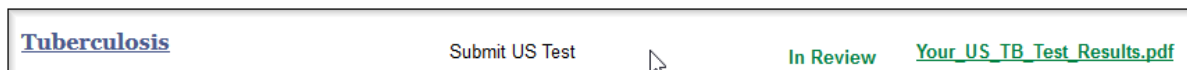
- Click . Another prompt will appear allowing you to choose file/browse for the document.



- Click  (or **Choose File**) to locate the document.
- After the file has been selected, click . A message is returned that the document was uploaded successfully.



- Click .
- The *Your Immunizations* page shows the document that was uploaded and the document status (for example, **In Review**). The link is available to view the document.





# Student Center Immunization Compliance

12. You will receive an email when your documents are approved or disapproved. If documents are disapproved, please review the "Additional Information Provided by IU Administrator" section of *Your Immunization* page. There may be information as to why the document was not acceptable.
13. Repeat steps 5-11 to specify another exemption. You will have the option to view and select the document already uploaded.

Anaphylactic Reaction to Eggs requires documentation signed by your medical provider. Please load a new document, or choose a document you have previously loaded.

[Student Sammy Medical documentation.docx](#)

[Sample document.docx](#)

After all documents are uploaded, and the immunization form has been completed, the **Status** (at the top of the page) will change to **In Review**. An administrator will receive an email once all documents and other required information has been entered and the **Status** changes to **In Review**.

**Your Immunizations**

[More information about Immunizations](#)

\*Campus  Status: **In Review**

**NOTE:** If the **Status** at the top of the page does not change, no email has been sent.

Once all documents have been approved, the **Status** will change to **Compliant** and the R10 hold will be removed immediately from your record. You will receive an email notification when documents are approved or disapproved. You have now fulfilled the immunization requirements and can register for classes.

# Student Center Immunization Compliance

**Your Immunizations**

[More information about Immunizations](#)

\*Campus  Status: **Compliant**

Please provide the dates you received the required immunizations below AND upload your supporting documentation as required by IU Policy. You are not considered compliant until your dates and supporting documentation have been verified by a university administrator.

<a href="#">Measles Dose 1 (MMR)</a>	<input type="text" value="02/01/2001"/>	Immunization Date Entered	Approved	<a href="#">Your_Immunization_Document.pdf</a>
<a href="#">Measles Dose 2 (MMR)</a>	<input type="text" value="03/01/2001"/>	Immunization Date Entered	Approved	<a href="#">Your_Immunization_Document.pdf</a>
<a href="#">Mumps (MMR)</a>	<input type="text" value="02/01/2001"/>	Immunization Date Entered	Approved	<a href="#">Your_Immunization_Document.pdf</a>
<a href="#">Rubella (MMR)</a>	<input type="text" value="02/01/2001"/>	Immunization Date Entered	Approved	<a href="#">Your_Immunization_Document.pdf</a>
<a href="#">Tuberculosis</a>		Submit US Test	Approved	<a href="#">Your_US_TB_Test_Results.pdf</a>
<a href="#">Tdap</a>	<input type="text" value="05/10/2015"/>	Immunization Date Entered	Approved	<a href="#">Your_Immunization_Document.pdf</a>
<a href="#">Varicella Dose 1</a>	<input type="text" value="05/10/2015"/>	Immunization Date Entered	Approved	<a href="#">Your_Immunization_Document.pdf</a>
<a href="#">Varicella Dose 2</a>	<input type="text" value="06/10/2015"/>	Immunization Date Entered	Approved	<a href="#">Your_Immunization_Document.pdf</a>

[Meningitis](#)

While it is not mandatory that I get vaccinated, I do acknowledge that I have read and understand the Risks Associated with Meningococcal Disease as well as the benefits of vaccination.

[Risks Associated with Meningococcal Disease](#)

Additional Information Provided by IU Administrator

## More Information

- If a document is uploaded in error and needs to be deleted or changed, the student must contact a staff member in the Office of the Registrar.

## Frequently Asked Questions:

1. I uploaded medical documentation or a religious exemption statement and it has not been reviewed yet, why?
  - a. Have you completed the entire form?
    - i. No. Please complete the entire form and answer all questions that are presented in pop ups. Once you complete the entire form, your status at the top of the page should move to "In Review." This will trigger an email to a university official so that your documents may be reviewed.

# ***Student Center Immunization Compliance***

- ii. Yes. If your status at the top of the page shows “In Review” you may need to contact your campus registrar for information on who to contact. If you have completed the entire form and your status still shows “Not Compliant” you likely did not answer the last pop up question and simply closed your browser window. Not answering this questions will cause your status not to change to “In Review.” An administrator will need to resolve this issue for you, please contact your campus registrar for information on who to contact.