Admissions
Batch Matriculation Process

Overview

- Matriculation is the creation of a program stack in the Student Records module from a student’s records in the Admissions module.
- Upon matriculation, all of the rows relevant to the student’s academic objective are copied from the Admissions module over to the Student Records module.
- Matriculation may be done either in batch or individually.
- Prior to matriculation, Student Records can take no action on a student’s records as there is no program stack in Student Records and Admissions is performing all necessary operations on the student’s records.
- After matriculation, Student Records performs all necessary operations on a student’s academic objective through the program stack.

Steps

The responsibility for setting up the Batch Matriculation Process has moved to University Student Services & Systems. They will also be responsible for collecting/maintaining the calendar of dates of when batch matriculation will begin and end at your campus, by admit term. Please direct inquiries about this process to SISHelp@indiana.edu.