Overview

In the Administrative Center, the Admissions tab contains information such as the applicant’s Institution, Career, Application Center, Application Number, Program, Application Recruiters, Applicant Progression, as well as Test Summary information like SAT and ACT superscores.

Steps

Changes to the Admissions Tab in the SIS Administrative Center

1. Navigate to: Self Service > Administrative Center.
2. Click VIEW DATA FOR STUDENTS.
3. Enter the student’s ID or Last Name and First Name.
4. Click Search.
5. Click the Admissions tab.
6. The Application Center is listed with other application attributes that display under the Application Data section.

7. Under Test Summary, SAT and/or ACT superscores are listed. For each test type, there is a display of the highest composite score calculated using scores reported by the applicant's school or the testing agency (Combined Highest Composite) and a display of the highest composite score that only contains scores submitted via the testing agency (Combined Highest Composite Agency).